PEER SLC Meeting Minutes

December 13, 1999

Submitted by Ann Marie Kammerer

This meeting was held over lunch at the PEER Field Laboratory Meeting. In attendance were Annie Kammerer, Chair (UCB), Lelli Hose (UCSD), Ayhan Irfanoglu (Caltech), Ricardo Medina (Stanford), Ashrof Ayoub (Stanford), Charley Hamilton (UCI), Remo de Souza (UCB), Ken Elwood (UCB), Aysa Hortacsu (Stanford), Christina Curras (UCD)

The primary purpose was just to provide an update on the many projects going on. As there were many students present either unfamiliar with recent activities or with the SLC all together, it was useful out outline what happened to date and where we were at.

WEB PAGE

There is a new web page up. The address is http://peer.berkeley.edu/students (a new URL) or can be accessed by clicking on "students" on the peer web page. The lists of students by university and discipline have been updated using the list assembled by Lelli. Mentors have also been posted and the news updated. It may be important for work deligation in the future to remember that the web page files can only be accessed from a ce.berkeley.edu server.

STUDENT DAY

After discussion of time concerns, it was decided to drop the 5 minutes presentations and perhaps replace them with short presentations describing what's going on in each of the thrust areas. It was decided to have students register and submit a one paragraph summary of how project fits into earthquake engineering. They can also submit a technical abstract such as would be distributed at the poster presentations. These submissions will be assembled with information on the PSA and SLC for a student section to be inserted in the binders generally distributed by the PEER center at the annual meeting. We need to send out emails directly to students with registration forms attached.

A proposed schedule would be something like:

I. Coffee and welcome
II. Presentation on the PSA and SLC
III. Open discussion of what student needs are and how people would like to be included
IV. 15 minute thrust area talks
V. Poster session
VI. BBQ

OUTREACH & NEWSLETTER

There will be a new SLC column written by Lelli in the PEER newsletter starting with the January edition. A list of students collected by Lelli have been added to the distribution list. The article in the following newsletter should include information on the student day (including a link to the registration form), on the undergraduate programs, and maybe a review of the first year of the SLC.
It was recognized that the upcoming student day at the annual meeting has a lot of potential for outreach. We need to work to really kick start participation in the PSA. The center has agreed to ask for the names of students working on projects, prior to receiving funding. We need to make sure that this happens.

MENTORING

Two of the three mentoring programs designated as short term goals at the Seattle meeting have been set up, though an increase in participants would be welcome. Undergraduate researchers should be contacted to ask for participants in the mentoring program. Additionally, the program participants need to turn in reports after their participation, so perhaps we could post a few of the reports on the page as well. In the future would like to have one-on-one help for summer interns.

WWW COURSES

Courses to be posted on the web are currently under development. We have been asked by the center to provide feedback on the prototypes. The plan is to disperse the drafts when they are available. Student volunteers will then evaluate the courses and post the comments on the password protected delphi site. The project leader will then summarize the comments and present the information to the course designers. A project leader is still needed. This project should be advertised at the annual meeting.

EDUCATION MEETING

A SLC representative has been added to the education committee as it oversees the council. Representatives from associate schools asked that students from associate schools be given support to attend SLC meetings as without support there is no possibility of participation. They asked that 5 students be supported as representatives to collectively represent the associate schools. It was suggested that the committee's associate school liaison be asked to assist with identifying students capable of the position. The committee also asked for assistance in informing undergrads about the programs available to them. They also asked if we had any ideas about how to recruit students from outside PEER (as is required) to apply for the undergraduate research positions.

BUDGET

The student leadership council now has an annual budget starting the next fiscal year (which starts in June).

NEXT MEETING: LATE APRIL

ITEMS TO BE DISCUSSED: Student Day organization, Updates, Approval of bylaws, How should representatives be chosen. Should a project or responsibility of some kind be required?

Students who will be leaving should bring their replacement with them.