

MINUTES

PEER SLC Meeting on 12/07/2002 in San Diego

In attendance: Prof. Scott Ashford (UCSD), Case Bradford (Caltech), Vanessa Camelo (Caltech), Michael Gebman (UCSD), Leonardo Massone (UCLA), Alberto Salamanca (UCLA), Patxi Uriz (UCB)

Minutes prepared by Case Bradford

9:00 Meet at SERF Building room 341, UCSD

- Welcome everyone, no new faces? Let's go straight into -
- Budget Proposal
 - Before Vanessa's term as president, there was a budget that doubled the previous years budget, and it was denied. It's best to keep the budget similar to the year before.
 - Get general estimate from Rena
 - Meetings in LA, San Diego good for most, as it's a convenient location for most to drive.
 - May 31 deadline, so we need to get to Rena something similar to what we got from the binder in Santa Barbara.
 - Leonardo will write up a draft budget justification. To be reviewed during next meeting by SLC.

- We've found reps from Irvine and Stanford, still missing USC, Stanford, UW
 - We need to get more reps in here.
 - Case to draft letter inviting PEER students to join the SLC, asking especially for reps from USC, Stanford, UW. Case will also use Web-X (or something) to contact Patxi about the letter.
 - Note to be included in PEER newsletter about SLC.
 - Patxi Encourages SLC to target upper division undergrads via ASCE, EERI, and other undergrad groups

- Mike and Patxi went to the NSF/ERC meeting, their notes were included in the meeting agenda handout. Some highlights:
 - Unlike some other ERCs, we don't have a specific product that we can sell, that makes getting money more difficult.
 - A lot of ERCs are 1 university. Most are very specific. And can do things like have weekly SLC meetings. We're big and broad, so we need to come up with other ways to keep the leadership in contact.
 - SWOT (c.f. Patxi's notes)
 - CENSISS (c.f. Patxi's notes)
 - Web-X or other conference calling a good way to keep in touch, and to hold meetings.
 - We've been lumped into an ERC mold that doesn't perfectly fit, so we should take what is applicable to us and apply it.

- We should get involved in the PEER newsletter. Put in a student section. Patxi will try to elect someone to do this during the next meeting to give something to Parshaw for his review.
- We can offer a super-prize for presentations at the student day. That'll get their attention. Scott Ashford to respond to SLC by early January to let us know if a trip to Italy for STESSA conference is appropriate.
- Discuss officers and duties:
 - Vanessa - Free advice
 - Alberto - Taking pictures, assist with webpage graphics
 - Case - Minutes, assist Patxi with any/everything
 - Leonardo - Web-oriented mentoring, include abstracts of research, contact info, indexed by school and topic.
 - Patxi - Oversee meetings. Attend tri-lateral meeting. Get working on a SWOT and an annual report. (Patxi to create draft/outline by next meeting.)
 - Mike - Website. Update, maintain, post minutes, reports, relevant links.
 - This led to Mike's presentation of the PEER student website. <http://peer.berkeley.edu/students/> → SLC gave comments on the web site and some ideas on how to improve
- PEER annual meeting.
 - Annual report with SWOT, need to let Prof. Ashford and Rena know what we're doing, to avoid duplication of effort.
 - Have the report ready.
 - Student day ideas:
 - Student day had it's own set of posters/presentations for BIPs
 - Since this worked really well, we should try and keep doing it.
 - We can build off last year, with Parshaw's help to organize.
 - Vanessa to give patxi info from previous year meeting.
 - Other ideas for next meeting:
 - Paper competition. Based on presentation? Get a panel of judges, award something like a trip to a conference.
 - Put a registration page on the website
- Annual report from the SLC is a section of the PEER annual report
- Mike and Patxi will go through the online SWOT – correspondence via email.
- Professor Ashford joined us briefly before lunch:
 - Annual meeting in Santa Barbara
 - Increase collaboration
 - Our BIPs don't have the money to go with the internship plan

- We have some new SLC reps, and now have representatives from each school on the education committee. – Patxi attempted to encourage Scott to ask education committee members to look for Undergrads.
- TriLateral meeting
 - SLCs generally meet at the EERI meeting. Portland? Oakland?
 - Patxi will e-mail presidents of other SLCs and coordinate meeting
 - Tele-conference for TriLateral meeting?
 - Theme for TriLateral meeting: Collaboration
- Increase student involvement.
 - Hand out flyers in classes, EERI and ASCE meetings
 - More student involvement from Public Planning and Policy
- Professor Ashford had some closing remarks:
 - The education committee will use web conference or other long distance tools for some of the next steps.
 - Professor Ashford has been contacting the education committee for help getting more SLC members
 - Try to get more graduate students and undergrads involved with PEER and the SLC.
 - PEER lecture series:
 - 1 per quarter webcast
 - Setup at 1 school, PEER will buy drinks and pizza for remote locations.
 - Plan first for February?
 - Which other professors/industry members would be involved?
 - Use PEER things as recruitment (more affiliate undergrad scholars, for example)
 - BIP Fellowship Program: Bring in someone, he'll talk to us, we talk to him. PEER pays.
 - Tri-Center Collaboration
 - PhD students nearing completion of research will be sent to other EERCs to give a lecture, and vice versa. Good way to get your name out.
 - Use this as a potential contest prize.
 - We're sending PEER students to Italy (MCEER also) for EQ field study. Next year, Japan for a week. Last year Taiwan. How about this a potential prize for presentation at PEER meeting?
 - Best to have it a contest for PEER researchers
 - Publish the winner as a PEER report? Prof Ashford will talk with the education committee about this, and giving a prize.
 - Find out what is going on with video conferencing at Caltech. (Casey)