

PEER Student Leadership Council Annual Summer Retreat Minutes
September 11th, 2004
Catamaran Resort
San Diego, CA

In attendance: Emily Guglielmo, Lijuan (Dawn) Cheng (UCSD), Mike Gebman (UCSD), Annie Kwok (UCLA), Pendo Duku (UCLA), Barbara Chang, (UCI), Case Bradford (Caltech), Judi (Caltech), Won (Stanford), Curt (Stanford), Griffin Thornock (Stanford), Martin Walker (UCD), Dongdong Chang (UCD), Scott Brandenburg (UCD), Sarah Paulsen (UW), Professor Ashford (UCSD), Linda Nelson (UCSD)

Minutes Prepared by Emily Guglielmo

Meeting in Session 8:33 am

1.0 Introductions

- Welcome, thanks for coming
- Introduce the 15 members

2.0 Role of SLC

- Voice of Students to PEER, assist with planning meetings, outreach, SWOT, representation of PEER at meetings
- Benefits
 - Contacts, travel

3.0 Year in Review

- SWOT
 - Focus on how to distribute
 - Update email list
 - Clarify how/if each section applies to respondent
 - We aren't currently using
 - Focus on how to compile/ use info
 - We currently aren't using information effectively
 - Prof Ashford explains how results have been used in the past
- Summary of last years results of SWOT

Break- 9:45 am- 10:00 am

4.0 Update from Professor Ashford

- Thanks for coming

- PEER education program information: background, breakdown of funds, role and importance of SLC/ education program
- Explanation of SLC participation and opportunities for travel
- Update on structure of PEER
 - Used to have Core/ Affiliate Universities, but Affiliates have been abolished and reinstated as educational affiliate programs. These target schools will tend to not have grad programs.
 - Does SLC want to have representation from these schools?
- Seismic competition was a really big deal. We should expand this year and other earthquake centers want to participate.
- If you need anything, contact Professor Ashford or Linda Nelson (e.g. BIP lecture info)

5.0 Budget

- Year 6 and Year 7 summary of funds

6.0 SLC Bylaws

- Some need to update
- Won and Jack have reviewed and come up with some suggestions of deletions and amendments. Won will continue to work on this.

7.0 Japan Trip

- Many photos and storytelling by Mike

8.0 Seismic Competition

- Review of handout of rules
- Summary of past competition
 - 5 teams- UCSD, UCI x 2, UCD, OSD and 20 students
 - held at NSF site visit
 - this year included testing and small presentation → maybe a report next year
- Discussion for next year
 - May want to eliminate base isolation to level the playing field
 - More flexible structures?
 - Not at NSF Site Visit → maybe Annual Meeting?
 - Need to test faster- especially if more teams are involved this year
 - 2nd table?
 - Faster application of weights?
 - Need to put word out earlier, especially if held at Annual Meeting in Feb.
 - Recruitment tends to be the biggest problem
 - Best to work top- down (i.e. have professors talk it up)

- MAE/ MCEER to participate?
- Discussion led by Martin regarding location, modification, and details

Break for lunch- 12 noon- 1 pm

9.0 Elections for Upcoming Year

- President: Sarah (by an election)
- Vice President: Griffin
- Secretary: Andy
- Internet: Curt/ Casey
- SWOT: Jack/ Casey
- Historian: Annie
- Summer Retreat: Judy
- Seismic: Chairs: Miek, Dong Dong, Won, Other helpers (depending on school):
Scott, Martin, Dawn
- Outreach: Mike will look to recruit from UCSD studnets
- Industry Liason: Pendo
- By-Laws: Won
- Past President: Mike